

HIGHLIGHTS OF THE REOPENING PROTOCOLS FOR TK-12 SCHOOLS

(please see the full 17 page list of protocols for further details)

- Maximum cohort size is 12 students and 2 adults. Supervising adults and children stay together for all activities and avoid contact with people outside of their group in the setting.
- Total number of students present on-site at any given time cannot exceed 25%
- Anyone entering school property who has contact with others is required to wear a cloth face covering
- Employees will be offered, at no cost, an appropriate face covering that covers the nose and mouth
- Breakrooms, restrooms, nurse's office, front office will be cleaned 4 times per day
- Classrooms and other student spaces shall be cleaned between cohorts
- Hand sanitizer shall be available at building entrance, central office, classrooms, and faculty breakroom
- Soap and water are available to all employees in the staff lounge, lavatories, and classrooms with sinks
- Each employee is assigned their own tools, supplies, equipment and defined workspace to the extent feasible. Sharing of workspaces and held items is minimized or eliminated.
- Copies of the protocols shall be distributed to all employees.
- Maximum number of adults in any classroom shall be 3.
- Schedules are adjusted so only one cohort is moving through common spaces at a given time
- School employees are deployed in hallways to assure physical distancing as students enter, go through symptom checks, and proceed to classrooms.
- In person class size has been limited to 12 students in elementary grades.
- Classroom furniture is set up to ensure 6 feet between students at their desks and between students and teachers (placement of desks, use of floor markings to indicate required distance, etc) to the extent feasible. Where 6 feet is not possible, physical barriers are used to minimize close contacts.
- Furniture designed for in-class group activities that bring students closer than 6 feet has been reconfigured or removed from the classroom.
- Teaching methods have been modified to avoid close contact between students for any classes that may usually involve group activities.
- Signage alerts visitors to the need to maintain a 6-foot distance from school office personnel.
- Tape or other markings are used to define a 6-foot radius around reception desks or counters.
- Screenings are conducted before students, visitors, and staff may enter the school.
- The HVAC system is in good working order and is set to maximize indoor/outdoor air exchange unless outdoor conditions make this inappropriate.
- Doors and windows are to be kept open during the school day if feasible and if outdoor conditions make this appropriate.
- A cleaning and disinfecting schedule has been established in order to avoid both under and over use of cleaning products.
- All cleaning products are kept out of children's reach and stored in a space with restricted access.
- Replace and check air filters and filtration systems to ensure optimal air quality.
- Each cohort is required to use a designated bathroom.
- Students and staff are given frequent opportunities to wash hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels to dry hands thoroughly.